



London Borough of Hounslow

Hounslow Adult & Community Education Course Information Sheet

| Course Title | Course Code | Day/s | Time | Start Date | End Date |
|--|-------------|-------|--------------------|------------|-----------|
| Keeping Yourself and Your Family Safe Online | MZ235PDA | Tue | 12.00 pm - 2.00 pm | 3/11/2020 | 1/12/2020 |

You will track your progress by accessing your online learning plan (ILP), at the start and at the end of the course. You will respond to questions and feedback in the Google Classroom.

By the end of the course you will be able to:

- Identify the risks that can exist when using the Internet
- Know how to protect yourself and your children online with appropriate safeguarding measures.
- Know how and who to report online scams and safeguarding concerns.

What is required to attend the course?

- Be a regular Internet user.
- Confident using an Internet browser.

Technical Requirements for our Online Courses:

- Access to internet with camera and microphone.
- You must know how to independently access Google Suite Apps - access to a Chrome Browser or Download Phone Apps to access Google Meet, Google Classroom and Google Docs.

Link to download Chrome: <https://www.google.com/chrome/>

- A **hace.ac.uk** account – which will be created after enrolment if you do not have one. You will be sent the Log in Details to this NEW Gmail account the next day (initial password: Hounslow1).
- You must check your hace.ac.uk regularly and accept the invite to Join the Google Classroom a day before your class starts.

This course might be free/discounted for you please check your eligibility here:

- <https://www.hace.ac.uk/courses>

After this course you will be able to:

- Enrol onto another Adult Learning course.

Who can I contact for further information?

- For employment support, please visit <http://www.hace.ac.uk/employment-support>
- For more information please call 0208 583 6000